MY SAMOA PLANNER · CHECKLIST

Wedding Planner

A checklist and budget for a Samoan wedding — from the first family talk to the to'ona'i after the big day.

Event date _____ Venue / village _____

Number of guests _____ Total budget (WST) _____

9–12 months before

- [ ] Talk with both families about the size of the wedding, who contributes and the budget
- [ ] Choose a date — check the church calendar and major family events
- [ ] Meet your faife'au / priest and book the church
- [ ] Book the reception venue
- [ ] Start a guest list, including family travelling from overseas
- [ ] Book the photographer / videographer
- [ ] Book the caterer, or agree who in the family is cooking

6–9 months before

- [ ] Send save-the-dates — especially to family overseas so they can book flights
- [ ] Order or start sewing the wedding dress, puletasi and ie faitaga for the bridal party
- [ ] Book the band or DJ, and the MC
- [ ] Book décor, flowers and lei
- [ ] Book tents, tables and chairs if the reception is at home or in the village
- [ ] Find accommodation for overseas guests

3–6 months before

- [ ] Check marriage licence requirements with the Ministry of Justice & Courts Administration (Births, Deaths & Marriages)
- [ ] Order the wedding cake
- [ ] Order invitations and the church programme
- [ ] Plan the ie toga and gifts to be presented, with both families
- [ ] Book hair and makeup for the bride and bridal party
- [ ] Book cars and transport for the bridal party and guests from the airport

1–2 months before

- [ ] Send invitations and confirm numbers
- [ ] Final dress and outfit fittings
- [ ] Confirm the menu and numbers with the caterer
- [ ] Plan the programme and speeches with the MC
- [ ] Agree the order of ie toga presentations and who speaks for each family
- [ ] Prepare the sua for the faife'au

The last week

- [ ] Confirm times with every vendor by WhatsApp
- [ ] Rehearsal at the church
- [ ] Pay final balances
- [ ] Pack an emergency kit (pins, tissues, sewing kit, sunscreen, umbrella)

After the wedding

- [ ] To'ona'i with family on Sunday
- [ ] Thank the families, faife'au and vendors
- [ ] Collect the marriage certificate

Notes

Find vendors for every item on this list at **mysamoaplanner.ws** — search, then message them directly on WhatsApp.

MY SAMOA PLANNER · BUDGET

Wedding Planner

Get 2–3 quotes for the big items. Write the vendor name and their WhatsApp number next to each one, and note any deposit paid.

Item	Estimated (WST)	Actual (WST)	Vendor, contact & deposit paid
Church, faife'au & sua			
Reception venue			
Catering & food			
Wedding cake			
Dress, puletasi & ie faitaga			
Hair & makeup			
Photography & videography			
Band / DJ & MC			
Décor, flowers & lei			
Tents, tables & chairs			
Invitations & programmes			
Transport & cars			
Ie toga & gifts			
Accommodation for guests			
Rings			
Other			
Total			

Contributions from the family

Family member / branch	Promised (WST)	Received (WST)	Notes
Total			