MY SAMOA PLANNER · CHECKLIST

Funeral (Maliu) Planner

A gentle checklist for the days of a maliu. We're sorry for your loss. Share this with the family members helping you, and lean on your faife'au and funeral director.

Event date _____ Venue / village _____

Number of guests _____ Total budget (WST) _____

First 24–48 hours

- [ ] Contact a funeral director
- [ ] Inform the faife'au / priest
- [ ] Tell close family, including family overseas who may need to book flights
- [ ] Hold a family meeting to agree the date, the place of the service and the burial
- [ ] Register the death with Births, Deaths & Marriages (Ministry of Justice & Courts Administration)

Before the funeral

- [ ] Choose the casket and burial clothes
- [ ] Arrange the burial site or tomb
- [ ] Plan the service: readings, hymns, eulogy, programme
- [ ] Organise the lotu (evening services) and who hosts each night
- [ ] Gather ie toga for presentations
- [ ] Arrange food for mourners and visiting families
- [ ] Book tents, tables, chairs and a freezer if needed
- [ ] Arrange livestreaming for family overseas
- [ ] Prepare the sua for the faife'au

The day of the funeral

- [ ] Confirm times with the funeral director, church and caterers
- [ ] Assign family members to receive guests and record presentations
- [ ] Arrange transport to the church and the burial

Afterwards

- [ ] Thank the faife'au, village and families who supported you
- [ ] Record ie toga and money received and given
- [ ] Collect the death certificate
- [ ] Plan the unveiling of the headstone (often months later)

Notes

Find vendors for every item on this list at **mysamoaplanner.ws** — search, then message them directly on WhatsApp.

MY SAMOA PLANNER · BUDGET

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Get 2–3 quotes for the big items. Write the vendor name and their WhatsApp number next to each one, and note any deposit paid.

Item	Estimated (WST)	Actual (WST)	Vendor, contact & deposit paid
Funeral director & casket			
Burial site / tomb			
Church & faife'au sua			
Ie toga			
Food for mourners			
Catering			
Tents, tables & chairs			
Freezer hire			
Flowers & wreaths			
Programmes & printing			
Livestreaming			
Transport			
Flights for family			
Headstone & unveiling			
Other			
Total			

Contributions from the family

Family member / branch	Promised (WST)	Received (WST)	Notes
Total			